

31st August 2020 - Covid-19 Response

Thomas Consultants are open and ready to service our clients

With the risk of Covid-19 spreading through our communities, as a business we are fully supportive of the procedures put in place by the Ministry of Health NZ to safeguard New Zealand and its people. We have adopted new processes and put new measures in place to safely operate and service our clients and their projects.

As we are now back at Alert Level 2, our staff have returned to our offices, and we can allow visitors, and face-to-face meetings via pre-arrangements. We do kindly ask that if you are unwell or show any symptoms of Covid-19, however mild, that you please book a video conference or reschedule your meeting, when you are in good health.

All our offices now have:

- Contactless sign in
- Hand sanitiser stations installed in our offices
- Regular thorough cleaning of our offices, disinfecting high use areas and hard surfaces

Please see below a list of our services and what you can expect under different Alert Levels:

	Alert Level 2	Alert Level 3	Alert Level 4
Access to our office	Available	Unavailable	Unavailable
In-person meetings with our staff	By prior appointment with safety protocols	Unavailable	Unavailable
Contact with our staff via mobile phone, email and Microsoft Teams or Zoom	Ongoing Service	Ongoing Service	Ongoing Service
Telephone contact via office landline 09 836 1804	Ongoing Service	Ongoing Service	Ongoing Service
General contact or enquiries via email info@tcec.co.nz	Ongoing Service	Ongoing Service	Ongoing Service
Admin support, including general and accounts enquiries	Ongoing Service	Ongoing Service	Ongoing Service
Attendance at site visits and/or inspections	Available adhering to strict safety protocols	Available adhering to strict safety protocols	Unavailable
Land surveying on sites	Available adhering to strict safety protocols	Available adhering to strict safety protocols	Unavailable
Asbestos, meth and soil sampling	Available adhering to strict safety protocols	Available adhering to strict safety protocols	Unavailable
Staff continuing office-based work on new & existing projects	Ongoing Service	Ongoing Service	Ongoing Service
Quoting for new projects and Project Feasibility Reports	Ongoing Service	Ongoing Service	Ongoing Service

Health and Safety reassurance

All our staff are familiar with, and will adhere to the recommended health and safety protocols for each Alert Level by the Ministry of Health NZ. Our field based staff when visiting construction sites or any other sites will endeavour to fully comply with the protocols set out by [Site Safe NZ](#) and [CHASNZ](#).

Contact Us

Our team continue to be readily available and contactable via **email, phone** and **video-conference** (through Microsoft Teams, Google Meet and/or Zoom).

For any queries, please feel free to contact our staff directly, or our head-office on 09 836 1804 or email us at info@tcec.co.nz.

Once again, we thank you for your continued support throughout these challenging times. Stay safe and keep well!

Kind Regards

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